

# TIME & ATTENDANCE

## Electronic Time Cards for Student Workers

Managing student worker time cards can be a challenging task. With TotalCard Time & Attendance, student workers can simply use their student ID to clock in and out, wherever they may work on campus. The system logs dates and times of every scan, allowing you to run, edit and export reports at a later date. It's fast and simple for both students and the faculty members who oversee its use.














*"Hundreds of our students are employed on campus and we needed an easy way to keep up with their hours. TotalCard allows them to scan their ID when they show up to work and keeps up with all of their times electronically. Managers really like how easy it is to run reports on student hours at the end of every week."*

**Career Center Director**

### Key Features & Benefits:

- Key features and benefits:
- Eliminates paper time cards
- Electronic reporting
- Increases use of Student ID card
- Clock-in and out via barcode or magnetic stripe

### Additional TotalCard Modules:

- |   |  |
|---|--|
|  Photo ID           |  Vending          |
|  Access Control     |  Laundry          |
|  Dining & Meal Plan |  Copy Control     |
|  Student Attendance |  Key Management   |
|  Event Tracking     |  Visitor Check-In |
|  Bookstore          |  |